

Nauvoo - Colusa Community Unit School District # 325

Board of Education

Michael Siegfried President
Michele Snyder Vice President
Tonya Little Secretary
Doran Cox
Tina Poe
Sandy Stevenson
Brent Schmitz

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Superintendent
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Principal
Dan Ayer
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Board of Education

Minutes

Monday, May 15, 2017 Time: 6:00 P.M.

Nauvoo-Colusa Elementary School, Family and Consumer Science Room
2461 North State Highway 96, Nauvoo, Illinois 62354

1.0 Call to Order by Mr. Siegfried, School Board President

The board meeting was called to order at 6:00 p.m. by President Michael Siegfried.

2.0 Roll Call

Present: Mrs. Little, Mrs. Poe, Mr. Schmitz, Mr. Siegfried, Mrs. Snyder, Mrs. Stevenson.

Also Present: Mr. Young, Mr. Ayer, Mrs. Trischa Kyle, Sheila Gillham, Debra Casady, Robert Wright, Mrs. Miller

3.0 Pledge of Allegiance

4.0 Approval of Minutes

4.01 Approve Regular Meeting Minutes for April 2017

Mrs. Poe made the motion to approve the regular meeting minutes for April 2017 with a second by Mr. Schmitz. Ayes-6, Nays-0. Motion carried

4.02 Approve Closed Session Meeting Minutes for April 2017

Mrs. Stevenson made the motion to approve the closed session meeting minutes for April 2017 with a second by Mrs. Snyder. Ayes-6, Nays-0. Motion carried.

5.0 Financials

5.01 Pay Bills for April 2017

Mr. Schmitz made the motion to pay the bills for April 2017 with a second by Mrs. Poe.

Mrs. Little-Yes, Mrs. Poe-Yes, Mr. Schmitz-Yes, Mr. Siegfried-Yes, Mrs. Snyder-Yes, Mrs. Stevenson-Yes. Motion carried.

5.02 Approve Financial and Treasurer Report for April 2017

Mrs. Little made the motion to approve the financial and treasurer report for April 2017 with a second by Mrs. Stevenson.

Mrs. Little-Yes, Mrs. Poe-Yes, Mr. Schmitz-Yes, Mr. Siegfried-Yes, Mrs. Snyder-Yes, Mrs. Stevenson-Yes. Motion carried.

This year N-C spent \$1,809,612 in the education fund compared to \$1,868,259 spent in the education fund last year. In the operation and maintenance fund, N-C spent \$208,233 this year compared to last year the district had spent \$413,600. The district spent \$290,398 in the transportation fund compared to \$225,423 last year. The district spent \$2,308,243 this year compared to \$2,507,282 last year at this time in those three funds for a difference of \$199,039 less this year compared to last year.

The 30th of April completed 80% of the 2017 fiscal year. The district expended 71.5% of the education budget, 33.7% of the operations and maintenance budget, and 111% of the transportation budget.

The district has received \$165,842 in transportation revenue compared to \$259,748 last year. The district received \$2,194,227 in the education fund revenue compared to \$2,221,744 last year.

Fund balances as of April 30, 2017: Education: \$723,842, Operation and Maintenance: \$383,779, Transportation: \$173,181, and Working Cash: \$146,196. The four Major Fund Balances: \$1,426,998. Total Fund Balance for all funds: \$2,378,426.

Fund balances as of April 30, 2016: Education: \$575,508, Operation and Maintenance: \$334,491, Transportation: \$274,681 and Working Cash: \$116,850. The four Major Fund Balances: \$1,301,530, Total Fund Balance for all funds: \$2,136,834.

The district has \$125,648, more this year compared to last year in the four major funds. The district has \$241,412 more this year compared to last year in total fund balance.

Mrs. Jana Hubbs entered the meeting at 6:04 p.m.

Consider Entering into Closed Session to Interview a School Board Member Candidate to Fill the Vacancy on the Board Pursuant 5 ILCS 120/2(c)(3).

Mrs. Poe made the motion to enter into closed session to interview a school board member candidate to fill the vacancy on the board pursuant to 5 ILCS 120/2(c)(3) at 6:05 p.m. with a second by Mrs. Snyder. Ayes-6, Nays-0. Motion carried.

Return to Open Session

Mr. Schmitz made the motion to return to Open Session at 6:15 p.m. with a second by Mrs. Snyder. Ayes-6, Nays-0. Motion carried.

6.0 School Board Action

6.01 Action Item- Fill a Vacancy for a School Board Member from May 15, 2017 to April 2, 2019 Pursuant 105 ILS 5/10-10

Mrs. Stevenson made the motion to appoint Trischa Kyle to fill the vacancy for a school board member from May 15, 2017 to April 2, 2019 Pursuant 105 ILS 5/10-10 with a second by Mrs. Poe. Mrs. Little-Yes, Mrs. Poe-Yes, Mr. Schmitz-Yes, Mr. Siegfried-Yes, Mrs. Snyder-Yes, Mrs. Stevenson-Yes. Motion carried.

6.02 Oath of Office by the Board President with the Newly Elected School Board Members

The Oath of Office was taken by the new school board members-Trischa Kyle, Tonya Little, and Brent Schmitz. (Note: Mrs. Little and Mr. Schmitz were not in attendance at the April meeting when the oath was taken by new school board members.)

6.03 Seat the New School Board

The new school board was seated.

The board decided to hear Public Comment before entering into Closed Session.

7.0 Recognition of the Members of the Audience

7.01 Public Comment

Sheila Gillham requested to speak during public comment. She expressed concern with how things were handled at the recent lockdown. Ms. Gilham stated that she did not feel that every student needed to be searched and interrogated. Her other major concern was that male administrators performed pat downs on female students. Debra Casady also asked to speak and shared her unhappiness with how the lockdown was handled. She expressed concern over whether there had been "reasonable grounds" to perform the searches. Jana Hubbs, who is a school employee, then asked to speak. She stated she, along with other female employees, were in the office during pat downs. She reassured parents that students were not inappropriately touched. The board acknowledged the lockdown was a learning experience for everyone and that during the following closed session, decisions would be made to handle future situations in the best way possible. Mr. Siegfried also read the school policy on searches on school property.

Robert Wright asked to address the board. He stated the public agenda was not posted 48 hours in advance. He stated the meeting was illegal and the board would be unable to act on the action items. He stated he had been on the school grounds Monday afternoon and the agenda was not posted. He was informed the public agenda

had been posted on Saturday afternoon in the district office per normal practice. It was also sent to the IT person who is an outside contractor and is not a fulltime employee of the district. The IT person posted the public agenda Monday morning. School Code states the agenda does not have to be posted on the web page unless there is a fulltime employee maintaining the website. Mr. Young asked Mr. Wright if he had entered the school building to view the agenda at the District Office. Mr. Wright replied that he had not because the doors were locked. Mr. Young informed him the doors were locked due to school security policy. Mr. Young asked him if he followed the school protocol by pushing the security button to be allowed into the building. Mr. Wright replied he had not. Mr. Young reported to the board that he had been in contact with the school attorney due to this matter.

The board thanked everyone for coming to the meeting and for sharing their concerns.

Consider Entering into Closed Session to discuss security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property and other matters relating to individual students pursuant to 5 ILS 120/2(c)(8)(10).

Mr. Schmitz made the motion to enter into closed session to discuss security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property and other matters relating to individual students pursuant to 5 ILS 120/2(c)(8)(10) at 6:42 p.m. with a second by Mrs. Stevenson. Ayes-7, Nays-0. Motion carried.

Return to Open Session

Mrs. Little made the motion to return to Open Session at 7:39 p.m. with a second by Mr. Schmitz. Ayes-7, Nays-0. Motion carried.

Mr. Ayer and Mrs. Miller left the meeting at 7:43 p.m.

Closed Session to Discuss the Employment, Compensation, and Performance of Specific Employees Pursuant to 5 ILCS 120/2(c)(1)

Mrs. Poe made the motion to enter into closed session to discuss the employment, compensation, and performance of specific employees pursuant to 5 ILCS 120/2(c)(1) at 7:44 p.m. with a second by Mrs. Stevenson. Ayes-7, Nays-0. Motion carried.

Return to Open Session

Mrs. Snyder made the motion to return to Open Session at 7:57 p.m. with a second by Mr. Schmitz. Ayes-7, Nays-0. Motion carried.

Mr. Ayer and Mrs. Miller returned at 7:57 p.m.

Closed Session to Discuss Student Disciplinary Cases Pursuant to 5 ILCS 120/2(c)(9)

Mr. Schmitz made the motion to enter into closed session to discuss student disciplinary cases pursuant to 5 ILCS 120/2(c)(9) at 7:58 p.m. with a second by Mrs. Stevenson. Ayes-7, Nays-0. Motion carried.

Return to Open Session

Mrs. Little made the motion to return to Open Session at 8:10 p.m. with a second by Mr. Schmitz. Ayes-7, Nays-0. Motion carried.

8.0 Superintendent's Report

8.01 Transportation Report

There was a broken window recently on the white activity bus. It was believed to be from a rock, possibly by a mower, but there is no way to be sure. The district was told it would take approximately 30 days to receive a replacement window from the bus company so the decision was made to have it fixed locally by Cook's Glass in Carthage. An extra replacement window has been ordered for future repairs. Work has continued on buses 8 and 123 to remove parts off of bus 8 to make necessary repairs to bus 123 to have one functional spare bus. Bus 8 will now be used only for replacement parts. Jim Melton, the district bus mechanic, has agreed to help locate a

bus to replace bus 8 for future use. Bus discipline continues to be an issue. Administration will handle issues per school policy.

8.02 Principal's Report

Mr. Ayer's principal's report was in the board packet.

9.0 Action Items

9.01 Consider the Changing of Policy 7:140 Under Paragraph Students #3. to Trained Certified Staff

Mrs. Little made the motion to change Policy 7:140 Under Paragraph Students #3. to Trained Certified Staff members with a second by Mr. Schmitz.

Mrs. Kyle-Yes, Mrs. Little-Yes, Mrs. Poe-Yes, Mr. Schmitz-Yes, Mr. Siegfried-Yes, Mrs. Snyder-Yes, Mrs. Stevenson-Yes. Motion carried.

9.02 Consider the Approval of Replacing the Computer Work Station in the Room 113

Mrs. Stevenson made the motion to approve replacing the computer work station in room 113 with a second by Mrs. Little. The computers will be paid by the technology grant.

Mrs. Kyle-Yes, Mrs. Little-Yes, Mrs. Poe-Yes, Mr. Schmitz-Yes, Mr. Siegfried-Yes, Mrs. Snyder-Yes, Mrs. Stevenson-Yes. Motion carried.

9.03 Consider the Approval of Replacing the Building Security Cameras

Mrs. Stevenson made the motion to replace the building security cameras with a second by Mrs. Little. The cameras will be paid by the technology grant.

Mrs. Kyle-Yes, Mrs. Little-Yes, Mrs. Poe-Yes, Mr. Schmitz-Yes, Mr. Siegfried-Yes, Mrs. Snyder-Yes, Mrs. Stevenson-Yes. Motion carried.

9.04 Consider the Final Reading of the Proposed Changes to the School Board Policies-Board Policy Committee

Mrs. Stevenson made the motion to approve the final reading of the proposed changes to the school board policies with a second by Mrs. Little.

Mrs. Kyle-Yes, Mrs. Little-Yes, Mrs. Poe-Yes, Mr. Schmitz-Yes, Mr. Siegfried-Yes, Mrs. Snyder-Yes, Mrs. Stevenson-Yes. Motion carried.

9.05 Consider Hiring of a Nauvoo-Colusa District #325 Head Cook

Mr. Schmitz made the motion to hire Abi Kraus as the head cook with a second by Mrs. Little.

Mrs. Kyle-Yes, Mrs. Little-Yes, Mrs. Poe-Yes, Mr. Schmitz-Yes, Mr. Siegfried-Yes, Mrs. Snyder-Yes, Mrs. Stevenson-Yes. Motion carried.

9.06 Consider Hiring a Cook

Mrs. Stevenson made the motion to hire Misti Saltzgaver as cook with a second by Mr. Schmitz.

Mrs. Kyle-Yes, Mrs. Little-Yes, Mrs. Poe-Yes, Mr. Schmitz-Yes, Mr. Siegfried-Yes, Mrs. Snyder-Yes, Mrs. Stevenson-Yes. Motion carried.

9.07 Consider Hiring a Junior High School Physical Education and Health Teacher

Mrs. Little made the motion to hire Tyrell Coulter as the junior high school physical education and health teacher with a second by Mrs. Poe.

Mrs. Kyle-Yes, Mrs. Little-Yes, Mrs. Poe-Yes, Mr. Schmitz-Yes, Mr. Siegfried-Yes, Mrs. Snyder-Yes, Mrs. Stevenson-Yes. Motion carried.

9.08 Consider Hiring an Elementary Physical Education Teacher

Mrs. Little made a motion to hire Jacob West as the elementary school physical education teacher with a second by Mr. Schmitz.

Mrs. Kyle-Yes, Mrs. Little-Yes, Mrs. Poe-Yes, Mr. Schmitz-Yes, Mr. Siegfried-Yes, Mrs. Snyder-Yes, Mrs. Stevenson-Yes. Motion carried.

9.09 Consider the Resignation of the Elementary and Junior High School Athletic Director

Mrs. Poe made the motion to accept the resignation of April Anderson as the Athletic Director with a second by Mr. Siegfried.

Mrs. Kyle-Yes, Mrs. Little-Yes, Mrs. Poe-Yes, Mr. Schmitz-Yes, Mr. Siegfried-Yes, Mrs. Snyder-Yes, Mrs. Stevenson-Yes. Motion carried.

9.10 Consider Hiring an Elementary and Junior High School Athletic Director

Mrs. Little made the motion to hire Tyrell Coulter as the Athletic Director with a second by Mr. Schmitz.

Mrs. Kyle-Yes, Mrs. Little-Yes, Mrs. Poe-Yes, Mr. Schmitz-Yes, Mr. Siegfried-Yes, Mrs. Snyder-Yes, Mrs. Stevenson-Yes. Motion carried.

9.11 Consider Hiring a Head Junior High School Boys Baseball Coach.

Mrs. Kyle made the motion to hire Tyrell Coulter as the head junior high school boys baseball coach with a second by Mrs. Little.

Mrs. Kyle-Yes, Mrs. Little-Yes, Mrs. Poe-Yes, Mr. Schmitz-Yes, Mr. Siegfried-Yes, Mrs. Snyder-Yes, Mrs. Stevenson-Yes. Motion carried.

9.12 Consider Hiring an Assistant Junior High School Boys Baseball Coach.

Mrs. Little made the motion to hire Jacob West as the assistant junior high boys baseball coach with a second by Mr. Schmitz.

Mrs. Kyle-Yes, Mrs. Little-Yes, Mrs. Poe-Yes, Mr. Schmitz-Yes, Mr. Siegfried-Yes, Mrs. Snyder-Yes, Mrs. Stevenson-Yes. Motion carried.

9.13 Consider Hiring a Head Junior High School Boys Basketball Coach.

Mrs. Little made the motion to hire Tyrell Coulter as the head junior high school boys basketball coach with a second by Mrs. Kyle.

Mrs. Kyle-Yes, Mrs. Little-Yes, Mrs. Poe-Yes, Mr. Schmitz-Yes, Mr. Siegfried-Yes, Mrs. Snyder-Yes, Mrs. Stevenson-Yes. Motion carried.

9.14 Consider Increasing the Student School Lunch Prices to \$2.65 per meal for the Fiscal Year 2018

Mrs. Little made the motion to increase student school lunch prices to \$2.65 per meal for the Fiscal Year 2018 with a second by Mrs. Stevenson. This is a 10 cent increase.

Mrs. Kyle-Yes, Mrs. Little-Yes, Mrs. Poe-Yes, Mr. Schmitz-Yes, Mr. Siegfried-No, Mrs. Snyder-No, Mrs. Stevenson-Yes. Motion carried.

9.15 Consider Increasing the Adult School Lunch Prices to \$3.10 per meal for the Fiscal Year 2018

Mrs. Little made the motion to increase adult school lunch prices to \$3.10 per meal for the Fiscal Year 2018 with a second by Mrs. Poe. This is a 10 cent increase.

Mrs. Kyle-Yes, Mrs. Little-Yes, Mrs. Poe-Yes, Mr. Schmitz-Yes, Mr. Siegfried-No, Mrs. Snyder-No, Mrs. Stevenson-Yes. Motion carried.

9.16 Consider Increasing the School Breakfast Prices to \$1.75 per meal for the Fiscal Year 2018

Mrs. Little made the motion to increase school breakfast prices to \$1.75 per meal for the Fiscal Year 2018 with a second by Mr. Schmitz. This is a 10 cent increase.

Mrs. Kyle-Yes, Mrs. Little-Yes, Mrs. Poe-No, Mr. Schmitz-Yes, Mr. Siegfried-No, Mrs. Snyder-Yes, Mrs. Stevenson-Yes. Motion carried.

9.17 Consider Approving the \$500,000 Line of Credit with State Bank of Nauvoo

Mrs. Poe made the motion to approve the \$500,000 line of credit with the State Bank of Nauvoo with a second by Mrs. Kyle.

Mrs. Kyle-Yes, Mrs. Little-Yes, Mrs. Poe-Yes, Mr. Schmitz-Yes, Mr. Siegfried-Yes, Mrs. Snyder-Yes, Mrs. Stevenson-Yes. Motion carried.

Mrs. Little made the motion to table items 9.18, 9.19, and 9.20 until the June 2017 school board meeting with a second by Mrs. Snyder.

Mrs. Kyle-Yes, Mrs. Little-Yes, Mrs. Poe-Yes, Mr. Schmitz-Yes, Mr. Siegfried-Yes, Mrs. Snyder-Yes, Mrs. Stevenson-Yes. Motion carried.

9.18 Consider a Salary Increase for the Building and Grounds Supervisor for the Fiscal Year 2018

9.19 Consider a Salary Increase for the Elementary Principal for the Fiscal Year 2018

9.20 Consider a Salary Increase for the District Secretary for the Fiscal Year 2018

Mr. Young, Mr. Ayer and Mrs. Miller left the meeting at 8:50 p.m.

Closed Session to Discuss Collective Negotiations between the School Board and the Nauvoo-Colusa Education Association Pursuant 5 ILCS 120/2(c)(2)

Mr. Schmitz made the motion to enter into closed session to discuss collective negotiation between the school board and the Nauvoo-Colusa Education Association pursuant to 5 ILCS 120/2(c)(2) at 8:50 p.m. with a second by Mrs. Poe

Ayes-7, Nays-0. Motion carried.

Return to Open Session

Mrs. Poe made the motion to return to Open Session at 9:32 p.m. with a second by Mrs. Kyle.
Ayes-7, Nays-0. Motion carried.

10.0 Communications and Correspondence

10.01 Regular School Board Meeting- June 19, 2017- 6:00 pm

10.02 Regular School Board Meeting- July 17, 2017- 6:00 pm

11.0 Adjournment

Mrs. Poe made the motion to adjourn the meeting at 9:34 p.m. with a second by Mrs. Stevenson.
Ayes-7, Nays-0. Motion carried.